

Terms and Conditions

The Performance Programme (TPP)

FEES

- Full payment of fees is required prior to starting the Intensive. Payment after this date will incur a 10% additional charge.
- A 10% discount is given to students attending all week.
- A 10% discount is given to students who have one or more siblings attending the same Intensive.
- The Principals reserve the right to change price, times, venues and days of the Intensives dependent upon the demands of the business. TPP will always endeavour to give at least 4 weeks notice.

CANCELLATION POLICY

- Fee refunds or compensation cannot be given should it be necessary to cancel classes for any reason over which the Principals have no control.
- Students who wish to cancel attendance at a session for reasons of sickness, injury, holidays, personal engagements should advise the Principals no less than ONE WEEK prior to the date of the session and request of a refund.
- Cancellation due to COVID-19 contraction will not be subject to a refund, however the student will be invited to join a future intensive free of charge.

ATTENDANCE

- Before attending any intensives a completed Registration Form, GDPR consent form, COVID-19 consent form and Photo/Video consent form must be submitted. These will be emailed to parents/ carers in the booking process and can be found on The Performance Programme's Website.
- Any student unable to attend their booked place on the Intensive should notify The Performance Programme via email at info@theperformanceprogramme.co.uk at least 2 hours prior to class. The email will not be responded to as it is simply to make us aware that your child will be absent.
- Commitment, good attendance and punctuality are expected throughout the child's experience at The Performance Programme.

UNIFORM

- When attending The Performance Programme Intensives, every student is required to wear the correct uniform. Details below (and on The Performance Programme website):
 - **Ballet (girls)**: plain (or ISTD regulation) leotard, ballet tights, ballet shoes, hair neatly in a classical bun
 - **Ballet (boys)**: plain or ISTD regulation unitard or tight fitted t-shirt, men's ballet tights or shorts, ballet shoes, black or white socks
 - **Jazz/Contemporary/Pilates/Conditioning (girls)**: leotard of choice or sports crop top, single colour leggings or black footless tights, soft soled jazz shoes/foot thongs or bare foot, hair tied neatly of face
 - **Jazz/Contemporary/Pilates/Conditioning (boys)**: tight fitted plain t-shirt, shorts or leggings, soft soled jazz shoes/foot thongs or bare foot
- The wearing of warm up clothing over the uniform is acceptable until the child is sufficiently warm and ready for class.
- All jewellery and watches to be removed for classes. Stud earrings and jewellery worn for cultural or religious reasons is acceptable.
- Students should look presentable and professional.
- The Principals cannot accept any responsibility for the loss of or damage to any articles left on the premises. **Parents should label all property appropriately.**

STUDENT SAFETY

- Students must inform their teacher of any injuries or illness prior to their class commencing.
- It is important for the parents/guardians to understand that physical contact may be necessary when helping to demonstrate or correct dance movements; this will be in a professional manner. This is a

very useful teaching technique to allow students to facilitate so teachers can guide and support them, for example students muscle awareness, body alignment and understanding posture.

BEHAVIOUR

- Students are expected to conduct themselves in a disciplined manner and be respectful to all teachers and fellow students at all times whilst attending classes. This will ensure the safety and wellbeing of everyone at The Performance Programme.
- Mobile phones must be turned off or switched to silent if brought to class and kept in bags during class times. The Principals cannot undertake any responsibility for the loss of or damage to any property brought to The Performance Programme Intensives.
- The Principals reserve the right to ask students who are not responding to training, misbehaving or causing fellow students or staff upset or disrespect to leave the class.

DATA PROTECTION REGULATIONS

Find our Data Protection policy on The Performance Programme website or OneDrive link.

CHILD PROTECTION

Find our Child Protection policy on The Performance Programme website or OneDrive link.

HEALTH AND SAFETY POLICY

Find our Health and Safety policy on The Performance Programme website or OneDrive link.

Registering your child to The Performance Programme will act as an acceptance of our terms and conditions.

Our T&Cs were issued by The Performance Programme Dec 2023

Review date: Dec 2024